

ALL SAINTS' ANGLICAN CHURCH - PETERBOROUGH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

ACCOUNTING POLICIES

- a) Nature of Operations
All Saints' Anglican Church - Peterborough qualifies as a non-profit organization as defined in the Federal and Ontario Income Tax Acts. Accordingly, it is not subject to income taxes.
- b) Donated Services
The Members of the Corporation, Parish Council, Committee Members and Parishioners provide services to the Church on a voluntary basis. Donated services are not recognized in these statements because of the difficulty in determining their fair value.
- c) Capital Assets
Additions to the buildings, equipment and furnishings are expensed in the year of acquisition.
- d) Investments
Investments are stated at market value.
- e) Recognition of Revenue and Expenditures
Contributions are recognized as revenue in the appropriate fund when received. Pledges receivable for the Cornerstone Capital campaign are not recorded until received.

Expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes expenditures in the period the good or services are acquired and a legal liability is incurred.

FUND ACCOUNTING

The Church reports a fund accounting basis, the following funds are maintained:

- (i) the General fund - includes results of day-to-day operating transactions and general offerings;
- (ii) the Capital fund - includes all transactions related to the Cornerstone capital campaign.
- (iii) the Terrace fund - includes all transactions for the operations of the terrace units.
- (iv) the Heritage trust - includes all transactions for the Heritage trust including all bequests.
- (v) the Doris fund - includes all transactions related to the funds donated into the Doris fund for outreach projects.

CONTINGENCY

In 2013 the church entered into a grant agreement in the amount of \$175,000 with the City of Peterborough for renovations to the Terraces. Should the church cease renting the terraces before the end of the 15 years, the church will be required to repay a portion of the grant based on the amount of the term remaining.

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INSURANCE

A summary of major coverage is as follows:

Property - including Boiler & Machinery	\$ 12,000,000
General Liability	\$ 5,000,000
Including Bodily Injury and Property Damage, Employer's Liability, Limited Pollution Liability, Religious Institution Counselling	
Tenant's Legal Liability	\$ 5,000,000
Abuse	\$ 2,000,000
Non-Profit Directors & Officers Liability	\$ 2,000,000
Non-Owned Automobile Liability (parking lot operations)	\$ 5,000,000
Comprehensive Crime	
Employee Dishonesty/Commercial Blanket	\$ 75,000
Loss of money inside premises	\$ 25,000
Loss of money outside premises	\$ 25,000
Depositors Forgery	\$ 25,000

OTHER FUNDS

The transactions in the other funds not recorded in the attached statements of operations are:

St. Alban's Fund

	2016	2015
Rental Income	23,700	24,750
Property Expenses	<u>(7,029)</u>	<u>(6,352)</u>
Income	16,671	18,398
Transfer to Operations	<u>(15,000)</u>	
Increase in Fund Balance	1,671	18,398
Opening Fund Balance	<u>51,615</u>	<u>33,217</u>
Closing Fund Balance	<u>53,286</u>	<u>51,615</u>

Refugee Project Funds

	2016	2015
Donations	11,193	127,290
Expenses	<u>(71,205)</u>	<u>(15,479)</u>
Income	(60,012)	111,811
Opening Fund Balance	<u>111,811</u>	<u>-</u>
Closing Fund Balance	<u>51,799</u>	<u>111,811</u>